



**aDAMS**

**Acme  
Development Authority  
Management System**

**We Understand Your Business**



# PROPERTY MANAGEMENT SYSTEM

- Application Form Receipt
- Registration Amount & Dues Collection
- Process Refunds

- Application for Allotment
- View Property Details
- Pay Dues Online/ in Bank
- SMS & Alerts for Allotment & Dues



- Manage Lottery/ Auction
- Overall Management & Monitoring of property records



## Key Features

- \* Lottery/ Auction
- \* Online Application Submission
- \* Online Payment of Reg. & Form Fee
- \* Send Allotment Confirmation SMS
- \* Email Notification to Allottee
- \* Generate & Print Allotment Letters
- \* Auto Sending Allotment Letter
- \* OPIS Login details to Allottees via SMS
- \* Send Registration Fee Refund request to Bank of Un-Successful Applicants



# ESSENTIAL MODULES

## Property online / Citizen Portal

- ★ Allottee Registration
- ★ Online Payment Receipts
- ★ Property Information
- ★ Demand & Collection Monitoring
- ★ Bank Interface
- ★ Lottery/ Auction Information
- ★ Email/SMS to Allottees



## Property Management & Disposal

- ★ Manage Existing Properties
- ★ Advanced Search Capabilities
- ★ Allotment, Mutation of Properties
- ★ Transfer, Cancellation, Restoration
- ★ Final Account Statement
- ★ Defaulters Management & Notice Generation
- ★ Verification & Locking of Property Data



# OPTIONAL MODULES

## Building Plan & Map Approval

- ★ Manage JE Inspection Report and NOC From External Departments
- ★ Map Approval Comment & Upload Scanned Data
- ★ Generation of Letters and Various Reports
- ★ Map Approval Charge and Collection Details



## Personnel Information & Payroll

- ★ Management of Employee Master Data, Service Book Records
- ★ Payroll Processing and Generation of Pay bill, Pay Slips, and Other Pay Reports
- ★ Management of Loans, Advances and Leave Records



## Land Planning

- ★ Manage Zones, Schemes, Sub - Schemes, Sectors, Property Types, Land Uses
- ★ Centralized Repository of Project Drawing with approval reference
- ★ Manage Saleable and Non- Saleable Property Details



## Budget & Financial Accounting

- ★ Budget Estimation and Finalization
- ★ Financial Accounting and Vouchers Creation BP/ BR/ CP/ CR/ JV/ CV
- ★ Bank Reconciliation
- ★ Financial Statement Generation
- ★ Audit Objection Monitoring



## Right to Information

- ★ Help PRO in Management Monitoring and disposal of RTI applications & Appeals
- ★ Monitoring of Pending and Disposed Applications & Appeals; Notification to Users
- ★ Manage Transfer / Movement of Application within Department



## Purchase & Store Management

- ★ Manage Multiple Stores (Main and Subsidiary Stores)
- ★ Purchase Rate Contract, Limited Enquiry, Tender & Contract
- ★ Management of Store wise Items Inventory, and Monitor Consumption Analysis



## Online Enquiries

- ★ RTI Related Information and details concerning New Schemes and Land Rates
- ★ Property Details Like Registry, Possession, Agreement, Dues and Deposits
- ★ Map Approval Status



## Legal Case Monitoring

- ★ Court Wise Case Management, Case Notices, Alerts & Various Reports
- ★ Hearing Details - Updates Case Status, View Hearing Details, Next Action Date
- ★ Advocate Details - Advocate Master Data, Association With Cases, and Expenses Monitoring



## Project Execution

- ★ Monitoring of the Physical and Financial Progress of Project / Work
- ★ Work Estimate Preparation, Checking & Approvals
- ★ Tender Processing, Work Award & Work Agreement
- ★ Running & Final Bill



## Help Desk Management

- ★ Manage Complaints / Suggestion/ Feedback
- ★ Record and Categorize the Complaints and Track the Action and Disposal of the Complaints



## Land Acquisition

- ★ Manage Land Acquisition Proposal Details
- ★ Manage Acquisition Stage Details of Villages under Each Proposal along-with Khasra No. And ownership details of villages



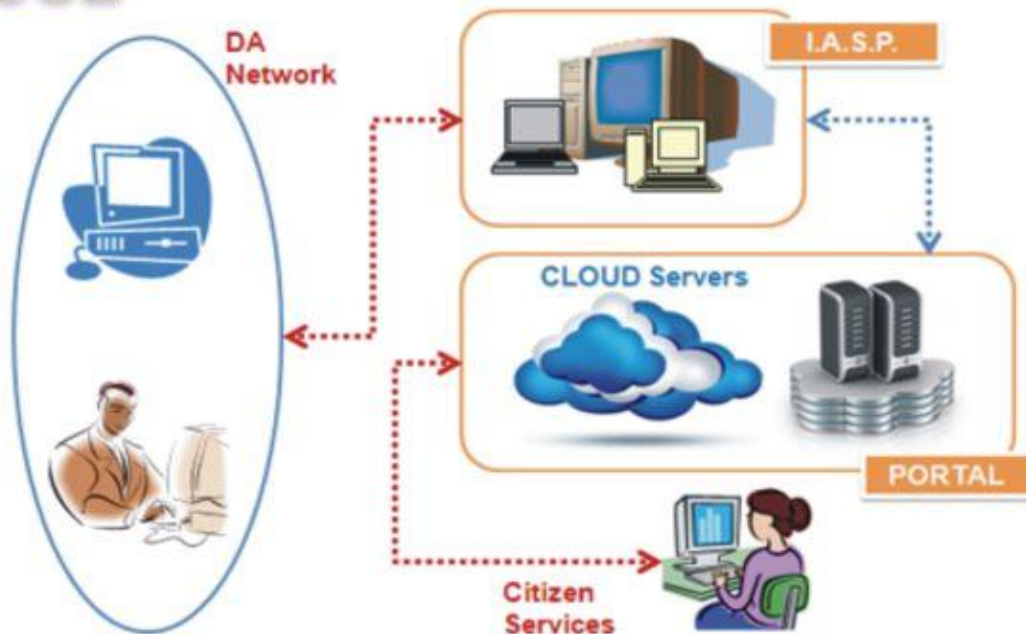
## File Tracking / Dak Monitoring

- ★ Manage Department wise File Details
- ★ Secured File Movement Between & Within Departments
- ★ Update File, Noting Upload, Scanned Letters/Information
- ★ Link Creation with Digitized Data

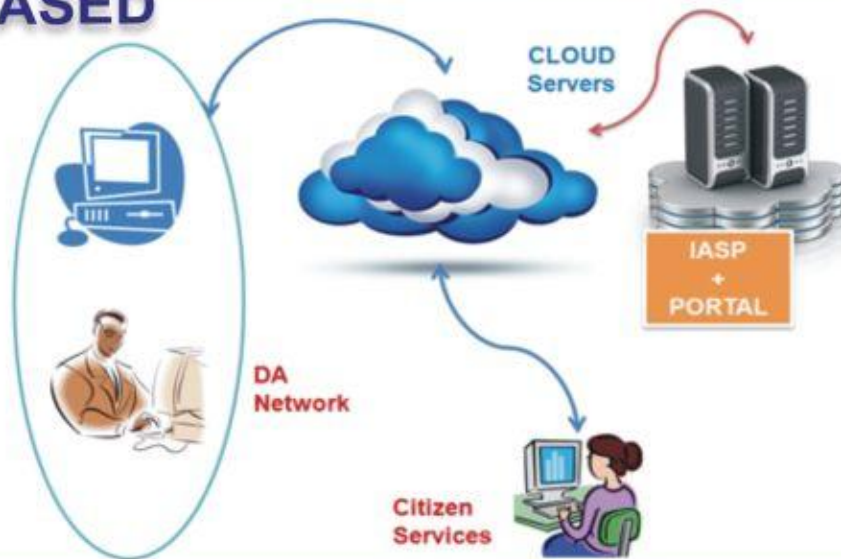


# aDAMS IMPLEMENTATION

## IN-HOUSE



## CLOUD BASED



### Acme Digitek Solutions (P) Ltd.

Digitek House, 54 - B Prag Narain Road,  
Lucknow - 226001  
Tel: 0522 - 4091444  
Fax: 0522 - 4091450

Website: [www.acmedigitek.com](http://www.acmedigitek.com)  
E-mail: [Software@acmedigitek.com](mailto:Software@acmedigitek.com)